

**CALIFON BOARD OF EDUCATION
REGULAR MEETING MINUTES
August 22, 2013 7:30 p.m.**

I. CALL TO ORDER – OPENING STATEMENT

This meeting is called to order at 7:33 p.m. with the following opening statement read by President Turello:

“I would like to announce and have placed in the minutes that adequate notice of this meeting of the Califon Board of Education has been provided in accordance with the Open Public Meetings Act. Proper notice of this Regular Meeting was provided in the notice dated May 1, 2013. Said notice was posted at the office of the Califon School, mailed to the Hunterdon County Democrat, the Hunterdon Review and The Express Times. A copy of this notice has also been posted on the public bulletin board in the Municipal Building and filed with the Borough Clerk. The agenda of this meeting has been posted at the Califon School and on the district’s website.”

II. THE PLEDGE OF ALLEGIANCE

All present participated in the recitation of the Pledge of Allegiance.

III. ROLL CALL

Members Present: Mr. Jim Bell
Ms. Laura Peterson
Mr. Matthew Ramarge
Mr. Alfred Turello

Absent: Mr. Kim Schundler

Also Present: Dr. James Gamble, Interim Superintendent
Ms. Susan Schaffner, BA/BS

Members of the Public

IV. APPROVAL OF MINUTES

A. Motion to approve the following minutes was made by Ms. Peterson and seconded by Mr. Ramarge.

Motion approved by a unanimous voice vote.

July 17, 2013 Regular meeting
July 17, 2013 Executive Session

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V. WRITTEN COMMUNICATIONS -None

VI. INTERIM SUPERINTENDENT'S REPORT

- Teaching and Learning Discussion
 - a. Language Arts Literacy: Enhancement and Intervention

Dr. Gamble discussed the Fast for Words program. He presented a Power Point on this program. Reading is not correlated to intelligence he said. He added that for many children reading was the most difficult thing they need to master. He said teacher recommendation is the way students are identified. He hopes to have the program start by the end of December and be in full swing by the Spring. He also said the District was also continuing with the literacy initiative.

VII. PUBLIC COMMENT (resolutions only; time limits: 20 min. total; 3 min. /person)

At this time, comment is invited on any matter relating to the resolutions on tonight's agenda.

Anyone wishing to speak before the board concerning these resolutions may do so during this public commentary portion of the agenda. The presenter shall give his/her name and address and make the presentation as brief as possible. Unless an extension of time is given, each speaker shall be limited to 3 minutes.

Speakers may offer suggestions or express their concerns. However, in public session, the board will not discuss concerns about individual students or staff members. Other, more appropriate, channels are available for expressing concerns about individual students or staff members.

The Board President may terminate the remarks of any individual, when they do not adhere to the rules established above.

Mr. Beard expressed concern about the transportation contract with Delaware Valley Regional High School for Lebanon Township Choice students to attend the Valley View School. Dr. Gamble explained the aid in lieu process for choice students. He said the travel route Mr. Beard cited was hazardous. Dr. Gamble cited three reasons: 1) risk, 2) these are still our kids, and 3) hopefully these students will return. He said the Board has 3 choices: 1) move forward with the transportation, or 2) stop the transportation, or 3) if the police determine it is not a hazardous route then stop the transportation.

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Professional Services Contract:

Mr. Turello discussed the appointing of a new Board attorney. Dr. Gamble introduced Mr. Marc Zitomer of the law firm of Schenck, Price, Smith and King, LLP.

A motion was made by Mr. Bell and seconded by Mr. Ramarge to approve the following professional service contract for the 2013-2014 year:

School Board Attorney	Schenck, Price, Smith and King, LLP	\$170.00/hour
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The motion carried with three yes votes (Bell, Peterson, Ramarge) and one abstention (Turello).

These contracts are awarded without public bidding for the reasons that the services to be rendered are recognized professions, licensed and regulated by law and their services are required by the Board of Education. The Board of Education used a deliberate process that considered cost and other relevant factors.

VIII. *BOARD SECRETARY/TREASURER'S REPORT

After review of the Secretary's and Treasurer's reports for the month of **June 2013** based upon consultation with the Board Secretary, the Board of Education of the Borough of Califon has ascertained, to the best of our knowledge and ability, with the information provided, that no major account has been over-expended, that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and hereby certifies the district's financial plan as approved is being followed as revealed in the financial reports.

IX. COMMITTEE REPORTS

CONSENT AGENDA

Matters listed within the consent agenda designated by *(**including Board Secretary and Treasurer Report**) has been referred to members of the Board of Education and/or its standing committees, for reading and study and will be enacted with one motion. The Personnel items on the consent agenda are recommended by the Interim Superintendent. If separate discussion is desired, the item may be removed from the consent agenda by Board action.

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A. Finance/Facilities/Transportation/Personnel

A motion was made to approve the following by Mr. Ramarge and seconded by Mr. Bell. The motion carried on a unanimous roll call vote.

Finance

July/August Bills List

- *1. Motion to approve the payment of invoices from check number 20413 to check number 20437, non checks N1129, N1128 in the amount of \$87,878.04

Budget Transfers

- *2. Motion to approve the attached list of budget and 10% transfers from the period of 06/23/13 to 06/30/13 in the amount of \$70,152.46

Tuition Sending Contract

- *3. Motion to approve the following tuition contract for the 2013-2014 school year.

SID # 6869365247	High Bridge School	\$26,000.00
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Joint Transportation Agreements

- *4. Motion to approve the following joint transportation agreements was made by Ms. Peterson and seconded by Mr. Bell. The motion carried on a unanimous roll call vote.

Tewksbury Township School District

Mr. Turello asked Attorney Zitomer about the Lebanon Township School Choice students. Mr. Zitomer said he felt the school had no liability in this issue.

ACES Agreements

- *5. Motion to approve the attached two resolutions for cooperative purchasing of electric and natural gas from August 22, 2013 to May 2018.

- *6. Motion to approve the following joint transportation agreement was made by Ms. Peterson and seconded by Mr. Bell. The motion carried on a unanimous roll call vote.

Delaware Valley Regional High School District – WoodGlen (students only)

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- *7. Motion to approve the following joint transportation agreement was made by Ms. Peterson. There was no second –motion did not go to the floor and was not approved.

Delaware Valley Regional High School District – Valley View (students only)

Facilities

Dual Use of Educational Space/ Alternate Toilet Rooms

- *1. Motion to approve submission of the following applications to the New Jersey Department of Education was made by Mr. Ramarge and seconded by Mr. Bell. The motion carried on a unanimous voice vote.

Dual Use of Educational Space
Toilet Room Facilities

Use of Facilities

- *2. Motion to approve the following use of facilities:

Califon Boy Scout Troop 192	gym	9/19,10/17,11/12,12/19/2013 7:00-9:00 pm
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X. EXECUTIVE SESSION

A motion was made by Ms. Peterson, seconded by Mr. Ramarge, and carried on a unanimous voice vote to approve the following resolution:

WHEREAS, Section 6 of the Open Public Meetings Act, Chapter 231, P.L. 1975 (R.S. 10:4-13), permits the exclusion of the public from a meeting or portion of a meeting of this public body in certain circumstances and

WHEREAS, the Board must consider (see check below), which is/are exempt from public discussion pursuant to the Act;

- 1. Matter which by express provision of law is rendered confidential
- 2. Release of information which would impair receipt of federal funds
- 3. Individual Privacy/ Student Matters
- 4. Collective Bargaining/Negotiations
- 5. Real estate matters
- 6. Disclosure could impair public safety
- 7. Pending/Anticipated Litigation
- 8. Terms and conditions of employment
- 9. Deliberations involving imposition of specific civil penalty.

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NOW THEREFORE BE IT RESOLVED that the Board of Education adjourn to executive session at 8:45 p.m. to discuss the above-mentioned matters to the exclusion of all others. Matters discussed may or may not be made public this evening. Resulting action may or may not be taken following re-entry into regular session

XI. RECONVENE

The Board reconvened into regular session at 9:45 pm.

Personnel - After Executive Session

A motion was made by Mr. Ramarge and seconded by Ms. Peterson to approve all of the following except #6.

2013-14 Stipends as amended

*1. Motion to approve the following stipends for the 2013-2014 school year:

TBA	Cheerlead Coach	\$ 2,100.
L Weiss	Milk Coordinator	\$ 1,000.
Weiss/Hueneman	8 th Grade Advisor	\$ 1,100.(split 50%)
K Mershon	Yearbook Coordinator	\$ 1,800.
L Patterson	Teacher in Charge	\$80/day
L Patterson	HIB Specialist	\$2,500.
L Patterson	Kids Care	\$250.
TBA	Overnight Trips	\$200/night
L Kooger	Reading Olympics	\$125.
L Weiss	Safety Patrol Advisor	\$250
L Kooger	Student Council Advisor	\$500
TBA	Concert Chaperones	\$40./dance
TBA	Dance Chaperones	\$50./dance
L Weiss	DI Coach	\$ 800.
M Heyduke	Homework Club	\$ 1,000.
T Cutshaw	Soccer	\$ 1,400.
T Custshaw	Boys basketball	\$ 2,300.
M Zimmerman	Girls Basketball	\$ 2,300.

Non CEA Staff 2013-14 as amended

*2 Motion to approve the following salary increases (2.65%) for the 2013-14 year.

10 month

S Samela	Speech Therapist	0.4 FTE	\$24,082
S Annuziata	Special Ed Aide	1.0 FTE	\$17,338

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E. Berenguer	Night Custodian	1.0 FTE	\$ 9,493
D. St. Louis	Night Custodian	1.0 FTE	\$ 9,683
B Tiger	Preschool Aide	0.50FTE	\$ 8,669

12 month

T Johnston	Assistant to the BA	0.58FTE	\$17,887
G Fox	Head Custodian	1.0 FTE	\$58,505

School Psychologist

*3. Motion to approve a contract with Kelly Edsell from 8/22/13 to 6/30/14. (\$383.00 per day for up to 15 days).

Staff Development/Travel

*4. Motion to approve the below staff development/travel:

R Heuneman	AMTNJ Conference 10/24 & 25/13 East Windsor, NJ	\$240.00
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Non CEA Staff 2013-14

*5 Motion to approve, upon the recommendation of the Interim Superintendent, the appointment of the below non-CEA staff for the 2013-14 year.

J Parisella	Spec Ed Aide 1.0 FTE	\$17,338
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Non CEA Staff 2013-14

*6 Motion to approve the following made by Mr. Ramarge and seconded by Ms. Peterson. Upon the recommendation of the Interim Superintendent, the appointment of the below non-CEA staff for the 2013-14 year. Mr. Bell abstained; all others voted to approve the motion.

L Fox	504 Aide 1.0 FTE	\$17,338
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Staff Resignation

*7. Motion to accept the resignation of Erika Bergmann as teacher effective August 8, 2013.

Staff Resignation

*8. Motion to accept the resignation of Maureen Folsom as special education aide effective August 20, 2013.

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Interlocal Services Agreement

- *9. Motion to approve the attached interlocal services agreement for Child Study Team Services with Lebanon Township School District for the 2013-2014 school year at a cost of \$60,000.00 (pending attorney review).

Business Administrator Contract

- *10. Motion to approve an employment contract with Karin Laraway for Business Administrator services at a cost of \$50.00 per hour, 16 hours per week from September 1, 2013 to June 30, 2014 (pending county superintendent approval).

2013-14 Substitute List

- *11. Motion to approve the following additions to the 2013-2014 substitute list. Annual per diem sub rates are \$110.00 nurse, \$80.00 teacher or secretary, \$12.50 per hour custodian.

Stephanie Seymour (teacher) Bridget Hart (teacher) Adam Fox (custodian)

Non-Tenured Teachers

- *14 Motion to approve, upon the recommendation of the Superintendent, the appointment of the non-tenured professional staff shown below for the 2013-14 School Year, on the salary guide at the classification and step as indicated, based on the 2012-20152 negotiated agreement between the Califon Board of Education and the Califon Education Association

Name	Position		13-14 Step/Col	Salary	FTE	Tenure Date
Kelly Hubiak	Teacher	FT	BA 1-2	47,460.00	1.0	9/01/2017

B. Curriculum and Instruction

A motion was made by Mr. Bell and seconded by Mr. Ramarge to approve the following items. The motion carried by unanimous roll call vote.

Field Trips

- *1. Motion to approve the following field trip:

Michael Fowler	Clinton Township MS	8th	Heuneman or Weiss	10/2/13
			Cost to the Board	\$213.00

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Scientific Learning Corporation

- *2. Motion to approve the expenditure of \$5,000.00 to Scientific Learning Corporation for the implementation of the Fast For Word reading intervention program for the 2013/14 school year.

C. Policy

- Policy book update

Mr. Bell discussed the policies that are under review.

D. Communications

Ms. Peterson discussed a school brochure. She also said the preschool should be promoted as a gateway to the school. She added a pep rally was being planned. A program that involves authors is also planned.

XII. OLD BUSINESS – NONE.

XIII. NEW BUSINESS

Dr. Gamble said Mrs. Cortez has some dates set for school dances. She will complete a facility use form.

Dr. Gamble also said the high level NJASK scores had been received. Individual scores have not yet been received.

Mr. Turello said school will start at 8:30 a.m. rather than at 8:50 a.m. beginning this year.

Ms. Peterson prepared a spreadsheet of the colleges that Califon students attended and the Forbes ranking of these schools.

Mr. Ramarge noted there was no consistency in the teacher webpages. Dr. Gamble said the inconsistencies will be addressed.

Mr. Bell asked when the fence will be repaired and suggested the entire fence be reviewed for needed repair.

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XIV. PUBLIC COMMENT (all school-related topics; time limits: 30 min. total; 3 min. /person)

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Mrs. Weiss expressed on behalf of the teachers their enthusiasm for the upcoming school year. She complimented the incoming administrators.

Dr. Gamble thanked Ms. Schaffner for her 4 and one-half years of service.

XV. ADJOURNMENT

There being no further business to come before the Board, it was moved by Mr. Bell and seconded by Mr. Ramarge to adjourn at 10:10PM.

Respectfully Submitted.

Susan Schaffner